



# KLAMATH COUNTY TRANSIENT LODGING TAX REMITTANCE FORM

305 MAIN ST, RM 121, KLAMATH FALLS, OR 97601

Business Name: \_\_\_\_\_

Certificate No. \_\_\_\_\_

Contact Name/ Phone Number: \_\_\_\_\_

Collection for Quarter: \_\_\_\_\_

Email Address (If Changed): \_\_\_\_\_

Mailing Address (If Changed): \_\_\_\_\_

Quarter 1: Jan, Feb, Mar **due April 15th**  
Quarter 2: Apr, May, June **due July 15th**  
Quarter 3: July, Aug, Sept **due Oct 15th**  
Quarter 4: Oct, Nov, Dec **due Jan 15th**

CALCULATION OF TRANSIENT ROOM TAX	
1. Gross Rents.....	\$ _____
Allowable Deductions:	
A. Rents in excess of 30 consecutive days.....	\$ _____
B. Rent less than \$4.00 per day.....	\$ _____
C. Federal Government Employees on Business.....	\$ _____
D. Federally Chartered Organizations.....	\$ _____
E. OTC - Online Travel Companies .....	\$ _____
2. Total Deductions.....	\$ _____
3. Taxable Rents (Line 1 minus Line 2).....	\$ _____
4. Total Tax - (8% of Line 3).....	\$ _____
5. Personal Collection Allowance <b>if received on or before due date</b> (7% of Line 4).....	\$ _____
6. Total <b>Current</b> Tax Due (Line 4 minus Line 5).....	\$ _____
<b>PENALTIES:</b>	
7. Original Delinquency whose been granted an extension - (10% of Line 4).....	\$ _____
8. Continued Delinquency who has not been granted an extension - (15% of line 4, plus line 7).....	\$ _____
9. In addition to penalties imposed interest @ one-half of 1% of Line 4	\$ _____
10. Total Transient Room Tax Due for Month (Line 6 plus Line 7, 8 & 9).....	\$ _____
11. No Collections Subject to Tax.....	<input type="checkbox"/>
I declare, under penalty of making a false statement, that to the best of my knowledge and belief, the statements herein are correct and true.	
SIGNED _____	DATE _____

- Fill out this form completely and correctly, including penalties and interest for delinquency. To avoid a penalty, be sure the proper remittance is enclosed by the due date listed above.
- Make checks payable to: Klamath County Tax Administrator. Mail payments and remittance form to 305 Main St. Rm 121 Klamath Falls, OR 97601.
- If the business is closed or suspended, a closing report must be filed immediately.