



Board of Commissioners Business Meeting Agenda
January 11, 2022 ~ 8:30am ~ Room 219

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/klamath-county-government-television---l)

2. Call To Order & Those Present

3. Public Comment

1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

[PWD=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

4. Agenda Deletions/Additions

5. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The January 4, 2022 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Fiscal Impact: None.

Recommended Motion: Approve the Minutes as presented.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

6. Orders

1. In The Matter Of Vacating Lots 36 And 37 Block 6 Of Mountain Lakes Subdivision. Map No. R-3606-017D0 Tax Lots: 2400 And 2500. Erik Nobel, Planning

Background: The property owner of the two lots (Justin Pruitt) who have signed a petition requesting this action. Vacating the lots will not be detrimental to the public. The Planning Director's Report recommends that the two lots be vacated from the subdivision. The applicant paid the \$600 application fee to process the request to vacate the lots. Approval of the final order by the Board of Commissioners has no fiscal impact to the county.

Fiscal Impact: There is no fiscal impact to Klamath County.

Recommended Motion: Approve the Final Order to vacate the above described property located in Klamath County Oregon. (File No. LV 25-21). There is no fiscal impact to Klamath County.

Documents:

[BOCC PACKET LV 25.21.PDF](#)

2. In The Matter Of Appointing Craig Hunstman The Pine Grove Highland Special Road District Board. - BOCC

Background: The Pine Grove Highland Special Road District Board has a vacancy and has recommended the above named individual who is willing, able and eligible to serve a term on the Board commencing January 1, 2022 and expiring December 31,

2024

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Craig Hunstman to the Pine Grove Highland Special Road District Board.

Documents:

[01-11-22-BOCC-OR2022- APPOINT CRAIG HUNSTMAN PINE GROVE HIGHLAND ROAD DIST.PDF](#)

3. In The Matter Of Appointing Jazmin Bozarth To The Jack Pine Estates Special Road District Board. - BOCC

Background: The Jack Pine Estates Special Road District Board has a vacancy and has recommended the above named individual who willing, able and eligible to serve a term on the Board commencing January 1, 2022 and expiring December 31, 2024.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Jazmin Bozarth to the Jack Pine Estates Special Road District Board.

Documents:

[01-11-22-BOCC-OR2022- APPOINT BOZARTH JACK PINE ESTATES ROAD DIST.PDF](#)

4. In The Matter Of Appointing Jeanne Steel And Leonard Howlett To The Klamath Falls Forest Estates Unit 2 Special Road District Board. - BOCC

Background: The Klamath Falls Forest Estates Unit 2 Special Road District Board has vacancies and has recommended the above named individuals who are willing, able and eligible to serve a term on the Board commencing January 1, 2022 and expiring as follows: Jeanne Steel expiring 12/31/2022 and

Leonard Howlett expiring 12/31/2024.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Jeanne Steel and Leonard Howlett to the Klamath Falls Forest Estates Unit 2 Special Road District Board.

Documents:

[01-11-22-BOCC-OR2022-APPOINT STEEL HOWLETT KFFE UNIT 2 ROAD DIST.PDF](#)

5. In The Matter Of Appointing Matthew Hadler And Julie Mathews To The Tourism Grant Review Panel. - BOCC

Background: The Tourism Grant Review Panel has vacancies and the above named individuals are willing, able and eligible to serve a term on the Panel.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Matthew Hadler and Julie Mathews to the Tourism Grant Review Panel.

Documents:

[01-11-22-BOCC-OR2022-APPOINT HADLER MATHEWS TOURISM GRANT PANEL.PDF](#)

6. In The Matter Of Appointing Sam Marquez The Klamath Falls Forest Estates Unit 1 Special Road District Board. - BOCC

Background: The Klamath Falls Forest Estates Unit 1 Special Road District Board has a vacancy. The above named individual is willing, able and eligible to serve a term on the Board commencing January 1, 2022 and expiring December 31, 2024

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order

appointing Sam Marquez to the Klamath Falls Forest Estates Unit 1 Special Road District Board.

Documents:

[01-11-22-BOCC-OR2022- APPOINT SAM MARQUEZ KFFE UNIT 1 ROAD DIST.PDF](#)

7. In The Matter Of Appointing Terry Sellars, Brian Bryson, Margaret McCadden And Chad Olney To The Fair Board. - BOCC

Background: The Fair Board has vacancies and has recommended the above named individuals who are willing, able and eligible to serve a term on the Board commencing January 4, 2022 and expiring December 31, 2024.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Terry Sellars, Brian Bryson and Margaret McCadden as regular members and Chad Olney as an ex officio member to the Fair Board.

Documents:

[01-11-22-BOCC-OR2022- APPOINT SELLARS, BRYSON, MCCADDEN, OLNEY FAIR BOARD.PDF](#)

7. Agreements

1. In The Matter Of Approving, And Allowing The Department Heads To Sign, An MoU Between Community Corrections And Public Health For Use Of Homefront Units. Aaron Hartman, Community Corrections.

Background: Community Corrections manages Project Homefront, a housing facility used for justice-involved-individuals on community supervision, persons needing to quarantine, fire victims, and other emergency services. Public Health has COVID related funds they would like to use to hold two units at Homefront for individuals needing to isolate or quarantine due to a

diagnosis of or exposure to a communicable disease.

Fiscal Impact: An annual revenue of \$9,600 to the Community Corrections operating fund.

Recommended Motion: Motion to approve, and allow the Department Heads to sign, an MoU between Community Corrections and Public Health for use of Homefront units. Fiscal Impact: An annual revenue of \$9,600 to the Community Corrections operating fund.

Documents:

[KCPH HOMEFRONT MOU TERMS OF USE.PDF](#)

2. In The Matter Of Approving, And Allowing The Director To Sign, A Contract Between Community Corrections And Sacred Sol Healing For Facilitation Of Grant Funded Focus Groups. Aaron Hartman, Community Corrections

Background: Klamath County was awarded the 2021-2023 CJC Justice Reinvestment Grant. As part of the application, Klamath County stated they would conduct focus groups on the grant programs with the goal of receiving feedback from historically underserved populations with lived experience in the criminal justice system. The grant allocated funds for this project and Community Corrections budgeted for the rest.

Fiscal Impact: An annual expenditure not to exceed \$48,000.00 – \$37,500 from the Community Corrections JRI budget and \$10,500.00 from the Community Corrections operating budget.

Recommended Motion: Motion to approve, and allow the director to sign, a contract between Community Corrections and Sacred Sol Healing for facilitation of grant funded focus groups. Fiscal Impact: An annual expenditure not to exceed \$48,000.00 – \$37,500 from the Community Corrections JRI budget and \$10,500.00 from the Community Corrections operating budget.

Documents:

3. In The Matter Of Approval Of The Master Service Agreement And Statement Of Work For InSight Video Interpreting Between Language Line Services, Inc (Language Line) And Klamath County Public Health (KCPH) – Jennifer Little, Public Health

Background: Having easy access to communication in alternate formats and languages is essential to providing public health services. In addition, demonstrating language resources is a component of the state triennial review, public health accreditation, and public health modernization. Public Health recently conducted a survey among licensed facilities to assess language needs, and identified Chinese, Thai, and Punjabi as unmet needs. Language Line provides on-demand video translation services in over 200 languages, including sign language, and can be accessed from an iPad or iPhone. These services will provide much needed versatility and equity for the public health department's clients. As recommended by Klamath County IT, we will purchase 2 iPads for in-office use from Language Line to ensure they are configured correctly. County issued iPhones will be used in the field and only require an application to be installed to access the Language Line video translation services. There is a monthly service fee of \$30 for up to 10 activated devices. iPads cost \$425 each and translation services are paid for by the minute. Sign language is \$2.95 per minute, Spanish is \$1.85 per minute, and all other languages are \$1.95 per minute.

Fiscal Impact: A base cost of \$1,210 plus usage fees on an as-needed basis to clinic nursing sub department 4044. Once iPads are purchased, cost is \$30 per month plus usage fees.

Recommended Motion: Move to approve of the Master Service Agreement and Statement of Work for InSight Video Interpreting between Language Line Services, Inc and Klamath County Public Health. Fiscal impact is \$1,210 plus usage fees

from clinic nursing sub department 4044. Authorize the Department Head to sign the agreement.

Documents:

[16690.PDF](#)

4. In The Matter Of Approving And Signing Klamath County American Rescue Act Grant Agreements For The Completed And Ready Applicants – Vickie Noel, Finance Director

Background: The American Rescue Plan Act Grant Allocation Committee met to hear presentations from eligible grant applicants on September 22, 2021. The ARP Grant Allocation Committee reviewed the recommendations and approved funding to grant recipients for the applicants as detailed below:

		CERT
	\$17,000	
		Ed Staub and Sons
Petroleum, Inc	\$200,000	
		Klamath Community
College - Childcare	\$500,000	
		Klamath Community
College – Apprenticeship	\$100,000	
		Klamath Works
	\$275,000	

All grant submission requirements have been satisfied and the contracts are complete and signed by grantees.

Fiscal Impact: Expenditure of \$892,000.00 from the COVID19 Pandemic Grant fund and \$200,000 expenditure from the General Fund, non departmental.

Recommended Motion: Approve and sign the Klamath County

American Rescue Plan Act Grant agreements. Fiscal impact of \$892,000.00 expenditure from the COVID19 Pandemic Grant fund and \$200,000 expenditure from the General Fund, non departmental.

Documents:

[1-11-2022 ARP GRANT AGREEMENTS.PDF](#)

5. In The Matter Of Local Agency Agreement #73000-00003851 Between Klamath County And The State Of Oregon Acting By And Through Its Department Of Transportation For Klamath County's All Roads Transportation Safety (ARTS) Ph2 Project. Jeremy Morris, Public Works

Background: Klamath County was awarded funding for the ARTS projects applied for in the 21-24 STIP for safety improvements on local roads. The project is being delivered through the State Funded Local Program (SFLP). Project locations and Safety Improvements are outlined in the Letter of Approval and marked as "Exhibit A" attached.

Total Project Cost is estimated at \$468,000. This agreement will allow the State to reimburse Klamath County 92.22% of eligible costs incurred in carrying out the project up to the maximum of \$431,589.60.

Fiscal Impact: \$431,589.60 Income to the Road Department Operating Budget.

Recommended Motion: Board approve and execute Agreement #73000-00003851 between Klamath County and the Oregon Department of Transportation. This agreement will be effective from the date of execution and shall terminate upon completion of the Project and final payment or 5 calendar years from that date, whichever is sooner. Fiscal Impact is \$431,589.60 Income to the Road Department Operating Budget.

Documents:

6. In The Matter Of The BOCC Approving An Agreement With The Oregon Parks And Recreation Department For A \$2,500 Grant To Fund Newspaper Digitization At The Klamath County Museum, And Authorizing The Museum Director To Sign Agreement. Todd Kepple, Museum.

Background: The Oregon Heritage office at the Oregon Department of Parks and Recreation has awarded a \$2,500 grant to the Klamath County Museum to pay for digitization of historic Klamath Falls newspapers. A 50 percent match is being provided by the Klamath County Historical Society. Total project cost not to exceed \$5,000.

Fiscal Impact: Up to \$2,500 in revenue to the Museum, and up to \$2,500 in expense to the Museum.

Recommended Motion: That the Klamath County Board of Commissioners approve grant agreement OHC-21-14 between the Klamath County Museum and Oregon Heritage, and authorize the museum director to sign the agreement. Fiscal impact is up to \$2,500 in revenue to the Museum, and up to \$2,500 in expense to the Museum.

Documents:

[OREGON HERITAGE AGREEMENT OHC-21-14.PDF](#)

7. In The Matter Of Approving An Intergovernmental Agreement With Bly Water And Sanitary District For Construction Of Replacing The District's Water Supply Distribution System. - BOCC

Background: Klamath County has been awarded a Community Development Block Grant (CDBG) through Business Oregon. The grant will be used by Klamath County for construction of replacing the Bly Water and Sanitary District's water supply distribution system. This agreement sets forth guidelines to accomplish the project and implements the requirements of the CDBG agreement.

Fiscal Impact: None.



Recommended Motion: Approve and execute the attached Intergovernmental Agreement with Bly Water and Sanitary District. Fiscal Impact: None.

Documents:

[20220105074848.PDF](#)

8. Commissioner Reports

9. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.
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