



Board of Commissioners Business Meeting Agenda
January 4, 2022 ~ 8:30am ~ Room 219

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Public Comment

1. To Give Public Comment, You May Attend The Meeting In Person Or Join The Meeting Remotely. To Join Remotely, Click The Link Or Call The Number Below:

Join Zoom Meeting

[HTTPS://ZOOM.US/J/93654380858?](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

[PWD=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09](https://zoom.us/j/93654380858?pwd=BG5PTZVZQNV1CHDZSGV4AMFST1C3UT09)

Meeting ID: 936 5438 0858

Passcode: 299921

Join by phone: 833 548 0282 US Toll-free

Meeting ID: 936 5438 0858

Passcode: 299921

4. Agenda Deletions/Additions

5. Approve Minutes From Last Meeting

1. In The Matter Of Approving The Minutes From The December 21, 2021 Business Meeting. - BOCC

Background: Approve the Minutes which summarize all business by the Board of Commissioners for the Business Meeting held on the date stated above.

Fiscal Impact: None

Recommended Motion: Approve the Minutes as presented.

Documents:

[WEEKLY PROCEEDINGS SUMMARY PAGE.PDF](#)

6. Prior Approved Items

1. In The Matter Of Approving A Resolution Designating Commissioner Liaison Responsibilities For The Period January 2, 2022 Through January 4, 2023.

Background: The Board of Commissioners has determined that assigning liaison responsibilities is an effective way in which to achieve maximum communication and information sharing between County departments and the Board of Commissioners.

Fiscal Impact: None.

Recommended Motion: A motion to approve and sign the attached Resolution designating liaison responsibilities for January 2, 2022 through January 4, 2023 was approved in the December 21, 2021 Administrative Meeting.

Documents:

[01-04-22-BOCC-RE2022-012 2022 LIAISON RESPONSIBILITIES.PDF](#)

7. Proclamations/Presentations

1. In The Matter Of Presenting The Monthly Employee Service Awards - BOCC

Background: Employees are presented service awards in 5 year increments beginning with their first 5 years of service to Klamath County.

Fiscal Impact: None

5 Years

Terra Zumwalt – Developmental Disabilities

Chris Kaber - Sheriff

25 Years

Ralph Brown – Public Works

Recommended Motion: Read above names for the record.

Documents:

[01-04-22-BOCC-MONTHLY SERVICE AWARDS.PDF](#)

8. Bids/Awards/Proposals

1. In The Matter Of Requesting Approval For The Sheriff To Sign The Order For The Purchase Of A 2021 Dodge Durango - Sheriff's Office, Chris Kaber, Sheriff

Background: We are asking to purchase a 2021 Dodge Durango and necessary equipment from Day Wireless Systems (Oregon Buys contract vendor number V00002962) to replace a previously totaled 2018 Dodge Durango. Most of the equipment was able to be salvaged from the totaled vehicle approximating \$7,600. Additional expense being graphics and equipment that was not interchangeable between the two vehicle models. The total cost of the vehicle is not to exceed \$48,000. Insurance has agreed to pay \$39,450 for the totaled vehicle. They will also cover tow fees, decal replacement, and replacement of all damaged and missing equipment along with the cost of the installation of the new and used equipment. The Sheriff's office deductible of \$5,000 and other parts not covered by insurance will be approximately \$13,000.

Fiscal Impact: Approximate total expense not to exceed \$48,000, paid from Sheriff's Office Equipment Reserve Fund. Approximate Revenue of \$39,450 from insurance proceeds to the Sheriff's Office Equipment Reserve Fund.

Recommended Motion: Approve the Sheriff and Kevin Kennel to sign the order to purchase 2021 Dodge Durango for the Patrol vehicle, decals and additional equipment. The approximate

expense not to exceed \$48,000 from Sheriff's Office Equipment Reserve.

Documents:

[BOCC AGENDA ITEM - NEW 2021 DODGE DURANGO.PDF](#)

9. Resolutions

1. In The Matter Of Adopting A Resolution To Establish Weed Control Fees For 2022. Jeremy Morris, Public Works

Background: Klamath County enters into agreements with outside agencies to treat noxious weed infestations on their property. This resolution will set fees to be collected for providing weed control services and reimbursement to Klamath County for costs incurred.

Fiscal Impact: Income to be determined by Weed Control Agreements.

Recommended Motion: Board approve and execute resolution to establish Weed Control fees for 2022. Fiscal Impact is to be determined by Weed Control Agreements.

Documents:

[2022 WEED CONTROL FEES BLUE SHEET.PDF](#)

2. In The Matter Of Rescinding RE2022-006 Due To Clerical Errors, And Adopting A New Resolution To Expand The Boundary Of The North County Enterprise Zone. - BOCC

Background: The Klamath County Board of Commissioners (BOCC) held a public hearing on October 5, 2021 @ 8:45 a.m. to hear the response of the citizens to the proposed changes to the North Klamath County Enterprise Zone requested herein.

After considering all public input, the BOCC agreed with requesting a change to the boundary of the North Klamath County Enterprise Zone to add the areas indicated in the attached map and legal description. After Resolution was

adopted it was noticed that there were clerical errors that had to be corrected, as such the attached Resolution has been created to correct the clerical errors.

Fiscal Impact: None at this time.

Recommended Motion: Move that the Board of County Commissioners approves and signs the attached Resolution rescinding RE2022-006 and adopting a corrected resolution for the expansion to the boundary of the North Klamath County Enterprise Zone. Fiscal impact: None at this time.

Documents:

[RESOLUTION.PDF](#)

10. Orders

1. In The Matter Executing An Order Declaring Klamath County A Weed Control District And Declaring Noxious Weeds In Klamath County For The Year 2022. Jeremy Morris, Public Works

Background: Under O.R.S. 569.360 the Board of County Commissioners may declare noxious weeds which are to be destroyed and prevented from producing seed within the County.

This order declares all of Klamath County a Weed Control District and identifies those weeds declared noxious.

Fiscal Impact: None

Recommended Motion: Board approve and execute order declaring Klamath County a Weed Control District and declaring Noxious Weeds in Klamath County for the year 2022. Fiscal Impact is none.

Documents:

[2022 WEED LIST DECLARATION ORDER BLUE SHEET.PDF](#)

2. In The Matter Of Appointing Tena Crum To The Woodland

Park Special Road District Board. - BOCC

Background: The Woodland Park Special Road District Board has a vacancy and has recommended the above named individual who willing, able and eligible to serve a term on the Board commencing January 1, 2022 and expiring December 31, 2024.

Fiscal Impact: None.

Recommended Motion: Approve and sign the attached Order appointing Tena Crum to the Woodland Park Special Road District Board.

Documents:

[01-04-22-BOCC-OR2022- APPOINT CRUM WOODLAND PARK ROAD DIST.PDF](#)

11. Agreements

1. In The Matter Of Approving An MoU, And Allowing Department Heads To Sign, Between Community Corrections And The Sheriff's Office Outlining The Lease Of C-Pod. Aaron Hartman, Community Corrections.

Background: Community Corrections and the Sheriff's Office have partnered for years on the use of Jail Pod C. This pod provides sanction capacity for Corrections clients and allows Corrections staff access to provide treatment and services to adults in custody. This MoU outlines the terms of this use. Corrections has budgeted for the expenditure.

Fiscal Impact: An annual expenditure of \$152,654.00 from the Community Corrections operating budget.

Recommended Motion: Motion to approve an MoU, and allow Department Heads to sign, between Community Corrections and the Sheriff's Office outlining the lease of C-Pod. Fiscal Impact: An annual expenditure of \$152,654.00 from the Community Corrections operating budget.

Documents:

[CPOD AGENDA 01042022.PDF](#)

2. In The Matter Of Approving And Signing Klamath County American Rescue Act Grant Agreements For The Completed And Ready Applicants – Vickie Noel, Finance Director

Background: The American Rescue Plan Act Grant Allocation Committee met to hear presentations from eligible grant applications to the Board of County Commissioners (BOCC) for funding. The ARP Grant Allocation Committee reviewed the recommendations and approved funding to grant recipients for the applicants as detailed below:

Lost River Booster Club	\$250,000
Oregon Tech Foundation	\$170,000
Transformations Wellness Center	\$500,000

All grant submission requirements have been satisfied and the contracts are complete and signed by grantees.

Fiscal Impact: Expenditure of \$920,000.00 from the COVID19 Pandemic Grant fund.

Recommended Motion: Approve and sign the Klamath County American Rescue Plan Act Grant agreements. Fiscal impact of \$920,000.00 expenditure from the COVID19 Pandemic Grant fund.

Documents:

[1-4-2022 FINANCE ARPA GRANT AGREEMENTS.PDF](#)

3. In The Matter Of Approving And Signing The Klamath County CSFRF Grant 8036 - Vickie Noel, Finance Director

Background: Klamath County has been awarded funds through

Oregon Legislature as a recipient of federal Coronavirus State Fiscal Recovery Funding. The attached agreement details the terms and conditions related to spending, reporting, as well as the approved projects submitted to the State of Oregon.

Fiscal Impact: Revenue of \$1,500,000.00 to the COVID19 Pandemic Grant fund.

Recommended Motion: Move to approve and authorize chair to sign the agreement between the State of Oregon and Klamath County, Grant Agreement 8036. Fiscal Impact of \$1,500,000.00 revenue to the COVID 19 Pandemic Grant Fund.

Documents:

[BOCC KLAMATH COUNTY CSFRF GRANT.PDF](#)

4. In The Matter Of Requesting Board Approval For The Community Development Department To Enter Into A Copier Maintenance Agreement With Office Tech. Stephanie Brown, CDD

Background: The Community Development Department is purchasing a new KYOCERA TASKalfa from Office Tech to replace an older copier/printer. This maintenance agreement will provide all parts, labor, and travel time for any preventative, emergency maintenance, and includes all supplies (except paper and staples). The cost per month is \$22.80 that includes 4,000 black and white copies, with all pages in excess billed at .0057 per copy. This pricing will remain in effect for a period of 5 years, commencing upon acceptance of the copy machine.

Fiscal Impact: A monthly cost of \$22.80 that includes 4,000 copies with all pages in excess billed at .0057 per copy, to be shared between the CDD Division's material service budgets in funds 5050, 5020 and 2525 funds.

Recommended Motion: To Approve the Community Development Department to enter into a copier maintenance agreement with Office Tech for all parts, labor and travel time for any preventative, emergency maintenance and includes all supplies (except paper and staples), and authorize the Community Development Manager to sign the agreement. Fiscal Impact; A monthly cost of \$22.80 that includes 4,000 copies with all pages in excess billed at .0057 per copy, to be shared between the CDD Division's. Pricing will remain in effect for 5 years.

Documents:

[CDD COPIER MAINTENANCE AGREEMENT.PDF](#)

12. Licenses

1. In The Matter Of Approval Of A Social Gaming License For Four Aces Social Club For Three (3) Card Tables. -BOCC

Background: The Klamath County Ordinance 21.1 allows for Social Gaming License by firms, persons, or corporations doing business for profit. Each new application is reviewed by the Klamath County Sheriff's Office. The Sheriff has recommended this Social Gaming License be granted. No house income may result from the operation of these social games.

Fiscal Impact: Revenue of \$300.00 (\$100.00 per table) to the General Fund-Commissioners.



Recommended Motion: Approve the Social Gaming License for Four Aces Social Club for three (3) card tables effective January 1, 2022 – December 31, 2022. The fiscal impact is revenue of \$300.00 to the General Fund-Commissioners.

Documents:

[01-04-22-BOCC-SOCIAL GAMING LICENSE FOUR ACES SOCIAL CLUB.PDF](#)

13. Commissioner Reports

14. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

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