



Board of Commissioners Administrative Agenda
January 4, 2022~ 1:00pm ~ Room 214

1. To Watch A Live Stream Of This Meeting, Click The Link Below Or Go To www.klamathcounty.org

[HTTP://WWW.KLAMATHCOUNTY.ORG/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L](http://www.klamathcounty.org/800/KLAMATH-COUNTY-GOVERNMENT-TELEVISION---L)

2. Call To Order & Those Present

3. Approve Minutes From Last Meeting

4. 1:00pm Fair Board Interview

5. Vickie Noel - Finance

1. FEMA Funding Form - Inactive Status

6. Amanda Van Riper - Human Resources

1. Department Request – Library Assistant Director

Documents:

[DEPARTMENT REQUEST -LIBRARY ASSITANT DIRECTOR.PDF](#)

2. Department Request – Court Security FTE Increase



Documents:

[DEPARTMENT REQUEST -COURT SECURITY FTE INCREASE.PDF](#)

7. BOCC

8. Other County Business

9. Adjournment

Audio recordings of all proceedings are available at the County Commissioners' office. The meeting facility is handicap accessible. Persons needing materials in alternate format or communication access, should telephone this office at 541-883-5100  (voice/TDD) or the ADA Coordinator at 541-883-4296  at least 48 hours in advance of the scheduled meeting.

Klamath County Commissioners' Weekly Calendar is subject to change without notice.

305 Main Street 2nd Floor, Klamath Falls, OR 97601

E-mail: bocc@klamathcounty.org Website: www.klamathcounty.org



**KLAMATH COUNTY
Human Resources**

To: Board of County Commissioners

From: Amanda Van Riper
Human Resources Director

Date: January 4, 2022

Re: **Department Request – Library Assistant Director**

Date Scheduled for Administrative Meeting: January 4, 2021

On behalf of Nathalie Johnston, Library Director, we are seeking your approval to create an Assistant Library Director position and promote Charla Oppenlander to the position.

The Assistant Library Director will be responsible for Assisting Library Director in planning and implementing programs and services, developing policies and procedures and budgeting for the District as well as operation of the library in the absence of the Library Director.

The Assistant Library Director will be classified at a UF27 (\$4,769 - \$6,210/month). Charla will be placed at step UF 27, step 5, \$5,638/month and her seniority date will not change.

Suggested Motion: Hereby motion to approve promoting Charla Oppenlander to Assistant Library Director as outlined above:

Chair

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date



**KLAMATH COUNTY
Human Resources**

To: Board of County Commissioners

From: Amanda Van Riper
Human Resources Director

Date: January 4, 2022

Re: Department Request – Court Security FTE Increase

Date Scheduled for Administrative Meeting: January 4, 2021

On behalf of Captain Bryson, we are seeking your approval to increase Justin Halverson from a .5 FTE Court Security Officer, to a 1.0 FTE.

The department would like to have 2 full time Court Security Officers and 2 part time Court Security Officers. One part-time position is currently posted for recruitment. Upon approval, the department would like to back fill Justin’s .5 FTE position as well.

The department will need to do a budget resolution to cover the increased FTE.

Suggested Motion: Hereby motion to approve Court Security FTE increase as outlined above:

Chair

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date

Commissioner

Approved
Disapproved

Date